

**THE WORKERS' COMPENSATION BOARD  
MEETING OF THE BOARD OF DIRECTORS  
MINUTES**

**DATE:** September 22, 2017

**PLACE:** The Workers' Compensation Board  
12th Floor Board Room  
Jarvis Building  
9925 - 107 Street  
Edmonton, Alberta

**TIME:** 9:00 a.m.

**BOARD MEMBERS**

James Kindrake, Chair  
Guy Kerr, President & Chief Executive Officer \*\*  
Philip Hughes, Member  
Alex McPherson, Member (teleconference)  
Ivana Niblett, Member (teleconference)  
Fred Nowicki, Member  
Mary Phillips-Rickey, Member  
Grace Thostenson, Member

**Excused:**

Erna Ference, Member

**SECRETARIAT**

William P. Ostapek, Secretary and General Counsel \*

**ALSO PRESENT**

Ron Helmhold, Chief Financial Officer \*  
Wendy King, Vice President, Operations & Chief Information Officer \*  
Pieter Lambooy, Vice President, Operations \*  
Roxy Shulha-McKay, Vice President, Employee & Corporate Services \*  
Sheila Szabo, Executive and Board Liaison \*

\* excused for item 13

\*\* excused for item 13 (part 2)

The Chair called the meeting to order at 9:00 a.m.

1.1 **Agenda**

The agenda as distributed was approved.

1.2 **Proposed Motions**

The list of proposed motions was received for information.

2.1 **Minutes of the Meeting of June 27, 2017**

**MOTION**

2017/06/20

It was moved that,

"The minutes of the meeting of June 27, 2017 be approved."

**CARRIED**

2.2 **2017 and 2018 Meetings and Activities Schedules**

The meetings and activities schedules were received for information.

3. **Business Arising from the Minutes of June 27, 2017**

There was no business arising from the minutes of the June 27, 2017 meeting.

4. **Report of the Chair**

The Chair reported on:

- a recent meeting with the Minister of Labour and her staff with regard to implementation of the Report and Recommendations of the WCB Review Panel, and
- recruitment for the current vacancies on the Board of Directors.

5. **Report of the President**

The President reported on the following:

- current operational and economic trends,
- legislative relations, including an update on the status of the Review Panel Report, and
- stakeholder relations.

The 2017 Balanced Scorecard Report and financial reporting were reviewed and discussed.

5.1 **2018 Update: 2014-2018 Strategy and Five-Year Business Plan**

The major focus of the final year of the strategic plan will be the implementation of the review recommendations contained in the “Working Together Review and Recommendation Report” released in July 2017. The report contains 60 recommendations for the entirety of the workers’ compensation system and will be the focus of WCB’s innovation for a number of years.

There are 18 recommended legislative changes to the workers’ compensation system, combined with the policy recommendations. There will be 25 policy changes going to committee for benefit/funding policy changes. In addition, there are governance-related recommendations impacting internal policy and procedures that will be implemented as well. Many of the recommendations enhance existing policies, practices and benefits, or enshrine current practice into legislation. A significant number of recommendations (8) deliver net-new benefits or completely new approaches to compensation in Alberta.

There is a great deal of work and opportunity ahead, and the organization is well prepared. Facing the challenges ahead with a strong financial position, a comprehensive picture of the risks, and the ability to be flexible in the face of significant business change will be the keys to success. Through thoughtful and strategic planning, WCB will continue to deliver on its commitments to all its partners.

**MOTION**

2017/06/21

It was moved that,

“The Board of Directors endorses the focus of the final year of the 2014-2018 Strategy and Five-Year Business Plan and specific initiatives for 2018.”

**CARRIED**

**COMMITTEE REPORTS**

6. **Policy Committee**

6.1 **Policy Development Plan Fall Update**

The topic summary and attachment were received for information.

7. **Audit Committee**

The committee chair provided a report on the committee’s recent meeting.

8. **Finance Committee**

The committee chair provided a report on the committee's recent meeting.

9. **Governance Committee**

The committee had nothing to report.

10. **Human Resource and Compensation Committee**

The committee chair provided a report on the committee's recent meeting.

10.1 **2017 President and CEO Evaluation**

Board members are asked to complete the evaluation form and submit it in confidence to the external consultant by October 16, 2017.

11. **New Business**

There was no new business.

12. **Meeting Evaluation**

The members completed the meeting effectiveness self-assessment form.

13. **In Camera**

The Board of Directors held an *in camera* session in two parts. During the first part, all of senior management except the CEO were not present. During the second part, the CEO was also not present.

There being no further business, the meeting ended at 10:30 a.m.